

# Spelthorne Borough Council

## Cabinet Forward Plan and Key Decisions



This Forward Plan sets out the decisions which the Cabinet expects to take over the forthcoming months, and identifies those which are **Key Decisions**.

A **Key Decision** is a decision to be taken by the Cabinet which is either likely to result in significant expenditure or savings or to have significant effects on those living or working in an area comprising two or more wards in the Borough.

The members of the Cabinet and their areas of responsibility are:

Cllr I.T.E. Harvey	Leader of the Council	<a href="mailto:Cllr.harvey@spelthorne.gov.uk">Cllr.harvey@spelthorne.gov.uk</a>
Cllr A.C. Harman	Deputy Leader	<a href="mailto:Cllr.harman@spelthorne.gov.uk">Cllr.harman@spelthorne.gov.uk</a>
Cllr. M.M. Attewell	Community Wellbeing	<a href="mailto:Cllr.attewell@spelthorne.gov.uk">Cllr.attewell@spelthorne.gov.uk</a>
Cllr C. Barnard	Planning and Economic Development	<a href="mailto:Cllr.barnard@spelthorne.gov.uk">Cllr.barnard@spelthorne.gov.uk</a>
Cllr M.P.C. Francis	Housing	<a href="mailto:Cllr.francis@spelthorne.gov.uk">Cllr.francis@spelthorne.gov.uk</a>
Cllr N. Gething	Environment and Compliance	<a href="mailto:Cllr.gething@spelthorne.gov.uk">Cllr.gething@spelthorne.gov.uk</a>
Cllr A.J. Mitchell	Corporate Management	<a href="mailto:Cllr.mitchell@spelthorne.gov.uk">Cllr.mitchell@spelthorne.gov.uk</a>
Cllr O. Rybinski	Customer Service, Estates and Transport	<a href="mailto:Cllr.rybinski@spelthorne.gov.uk">Cllr.rybinski@spelthorne.gov.uk</a>
Cllr H.R. Williams	Finance	<a href="mailto:Cllr.williams@spelthorne.gov.uk">Cllr.williams@spelthorne.gov.uk</a>

Whilst the majority of the Cabinet's business at the meetings listed in this Plan will be open to the public and press, there will inevitably be some business to be considered which contains confidential, commercially sensitive or personal information.

This is formal notice under the Local Authorities (Executive Arrangements) (Meetings and Access to Information) (England) Regulations 2012 that part of any of the Cabinet meetings listed below may be held in private where exempt and / or confidential information is due to be considered.

Representations regarding this should be made to [committee.services@spelthorne.gov.uk](mailto:committee.services@spelthorne.gov.uk)

Please direct any enquiries about this Plan to the Committee Manager, Gillian Hobbs, at the Council offices on 01784 444243 or e-mail [g.hobbs@spelthorne.gov.uk](mailto:g.hobbs@spelthorne.gov.uk)

## Spelthorne Borough Council

### Cabinet Forward Plan and Key Decisions for 15 January 2018 to 18 July 2018

Date of decision and decision maker	Matter for consideration	Key or non-Key Decision	Decision to be taken in Public or Private	Lead Officer/ Cabinet Member
Cabinet 24 Jan 2018	Review of Parking Orders	Key Decision It is significant in terms of its effect on communities living or working in an area comprising two or more wards	Public	Jackie Taylor, Group Head - Neighbourhood Services Portfolio Holder for Environment and Compliance
Cabinet 24 Jan 2018	Fees and Charges 2018-19	Key Decision It is likely to result in the Council incurring expenditure above or making savings of up to £164,000	Public	Terry Collier, Deputy Chief Executive Portfolio Holder for Finance
Cabinet 24 Jan 2018	Contract for refurbishment of Elmsleigh Centre Lifts	Key Decision It is likely to result in the Council incurring expenditure above or making savings of up to £164,000	Public	John Hesbrook, Facilities Manager Portfolio Holder for Planning and Economic Development
Cabinet 24 Jan 2018 Council 22 Feb 2018	Treasury Management Strategy Statement	Non-Key Decision	Public	Terry Collier, Deputy Chief Executive Portfolio Holder for Finance
Cabinet 24 Jan 2018	Treasury Management half-yearly report	Non-Key Decision	Public	Terry Collier, Deputy Chief Executive Portfolio Holder for Finance
Cabinet 21 Feb 2018	Annual Grants Annual grants to third sector	Key Decision It is likely to result in the Council incurring expenditure above or making savings of up to £164,000	Public	Jayne Brownlow, Deputy Group Head, Community Wellbeing Deputy Leader

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Cabinet 21 Feb 2018 Council 22 Feb 2018	Revenue Budget 2018-19 (Final)	Non-Key Decision	Public	Terry Collier, Deputy Chief Executive Portfolio Holder for Finance
Cabinet 21 Feb 2018 Council 22 Feb 2018	Capital Programme 2018-19 (Final)	Non-Key Decision	Public	Terry Collier, Deputy Chief Executive Portfolio Holder for Finance
Cabinet 21 Feb 2018 Council 22 Feb 2018	Pay Policy Statement 2018- 2019	Non-Key Decision	Public	Debbie O'Sullivan, HR Manager Portfolio Holder for Corporate Management
Cabinet 21 Feb 2018	Revenue Monitoring Q3	Non-Key Decision	Public	Terry Collier, Deputy Chief Executive Portfolio Holder for Finance
Cabinet 21 Feb 2018	Capital Monitoring Q3	Non-Key Decision	Public	Terry Collier, Deputy Chief Executive Portfolio Holder for Finance
Cabinet 21 Feb 2018	Review of Polling Stations	Non-Key Decision	Public	Jayne McEwan Leader of the Council
Cabinet 21 Feb 2018	Exemption to contract standing orders for the appointment of a construction project manager and design team.	Non-Key Decision	Public	Victoria Statham, Principal Solicitor Portfolio Holder for Community Wellbeing

Date of decision and decision maker	Matter for consideration	Key or non-Key Decision	Decision to be taken in Public or Private	Lead Officer/ Cabinet Member
Cabinet 21 Feb 2018	Knowle Green Estates Ltd - Business Plan To decide on the strategy for the Company	Non-Key Decision	Part public/part private	Michael Graham, Head of Corporate Governance Leader of the Council
Cabinet 21 Feb 2018	Acquisition of Property J	Key Decision It is likely to result in the Council incurring expenditure above or making savings of up to £164,000	Private	Heather Morgan, Group Head - Regeneration and Growth Leader of the Council
Cabinet 21 Feb 2018	Acquisition of Property K	Key Decision It is likely to result in the Council incurring expenditure above or making savings of up to £164,000	Private	Heather Morgan, Group Head - Regeneration and Growth Leader of the Council
Cabinet 21 Mar 2018	Response to Heathrow Consultation	Key Decision It is significant in terms of its effect on communities living or working in an area comprising two or more wards	Public	Heather Morgan, Group Head - Regeneration and Growth Councillor Colin Barnard
Cabinet 21 Mar 2018	Food Safety and Workplace Health and Safety Service Plans 2018-2019 Recommended for adoption - Food Safety and Workplace Health and Safety Service Plans 2018-2019	Non-Key Decision	Public	Tracey Willmott-French, Senior Environmental Health Manager Portfolio Holder for Environment and Compliance
Cabinet 21 Mar 2018 Council 26 Apr 2018	Spelthorne Joint Committee - amendment to Scheme of delegation	Non-Key Decision	Public	Michael Graham, Head of Corporate Governance Leader of the Council

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Cabinet 21 Mar 2018	Acquisition of Property L	Key Decision It is likely to result in the Council incurring expenditure above or making savings of up to £164,000	Private	Heather Morgan, Group Head - Regeneration and Growth Leader of the Council
Cabinet 21 Mar 2018	Acquisition of Property M	Key Decision It is likely to result in the Council incurring expenditure above or making savings of up to £164,000	Private	Heather Morgan, Group Head - Regeneration and Growth Leader of the Council
Cabinet 25 Apr 2018	Acquisition of Property N	Key Decision It is likely to result in the Council incurring expenditure above or making savings of up to £164,000	Private	Heather Morgan, Group Head - Regeneration and Growth Leader of the Council
Cabinet 25 Apr 2018	Stadbury Meadow Car Park	Key Decision It is likely to result in the Council incurring expenditure above or making savings of up to £164,000	Part public/part private	Heather Morgan, Group Head - Regeneration and Growth Portfolio Holder for Planning and Economic Development
Cabinet 25 Apr 2018	Acquisition of Property P	Key Decision It is likely to result in the Council incurring expenditure above or making savings of up to £164,000	Private	Heather Morgan, Group Head - Regeneration and Growth Leader of the Council
Cabinet 20 Jun 2018	Capital Monitoring Q4	Non-Key Decision	Public	Terry Collier, Deputy Chief Executive Portfolio Holder for Finance

Date of decision and decision maker	Matter for consideration	Key or non-Key Decision	Decision to be taken in Public or Private	Lead Officer/ Cabinet Member
Cabinet 20 Jun 2018	Revenue Monitoring Q4	Non-Key Decision	Public	Terry Collier, Deputy Chief Executive Portfolio Holder for Finance